

Candler Park Conservancy, Inc. Board of Directors Meeting

Wednesday, September 21, 2016

7:00 pm

Rush Center Training Room

1530 Dekalb Ave NE, 30307

Present: Ken Edelstein, Stacy Funderburke, Dan Hanlon, Ben Klehr, Randy Pimsler, Amy Stout, Lauren Welsh, and Doug Wetzel

Not Present: Corey Anderson*, Amy Erwin*, Scott Lenhart*, John Skach*, and Jack White* (with * denoting advance notice of absence provided)

The meeting agenda (drafted by the Chair and included below) was not formally adopted but was followed.

1. Review/Approve Minutes from Last Meeting (5 minutes)
2. Committee Reports and Updates (10 minutes each)
 - Finance and Audit Committee (Ben)
 - Board Development and Governance Committee (Stacy)
 - Replacement of NPU Appointee
 - Membership, Fundraising and Communications Committee (Lauren)
 - Fall Fest Coverage
 - Environment, Projects and Programming Committee (John and Randy)
 - Perkins + Will Board Charrette
3. Bike Rack Installation (NPU Grant) (Amy Stout) (10 minutes)

Review and Approval of Minutes from Previous Meetings:

A motion to adopt the draft minutes from the August meeting was unanimously approved.

Updates from Standing Committees:

Finance and Audit:

In addition to providing a written Treasurer's Report, Ben noted:

- The Conservancy has \$19,000+ in its operating account at BOND and has received \$2,000+ in donations via the website over the last month.
- The acquisition of Directors and Officers insurance has not been completed, but he hopes to have it in place before the next board meeting.
- He has not met with other Committee representatives to draw up a budget, and he plans to schedule this after Fall Fest.

Board Development and Governance:

This committee did not meet this month, and a written report was not provided. Stacy noted the following:

- Barb Harper has resigned her board position.
- Stacy has asked Chris Jenko, the NPU-N Chair, to spread the word that a replacement appointee is needed.
- The group discussed comments made at the recent CPNO meeting and discussed ways to improve communication with residents.
- It was suggested that Ken continue to provide reports at the monthly CPNO meetings, preferably in writing in order to get these on the record.
- The group also discussed various methods to use in order to obtain community input and feedback before implementing large projects.

Membership, Fundraising, and Communications:

This met 9/13/16, and an email update was provided prior to the meeting. Lauren also noted the following items:

- Board members are requested to sign up for two-hour periods at the CPC booth at Fall Fest.
- We will have Conservancy T-shirts by then to go along with the existing magnets and stickers.
- It is still a high priority to sign up more members.
- She again suggested the need to create a separate committee devoted to membership and volunteer engagement.
- Stacy noted that Park Pride can help enlist volunteers for specific projects.
- It was agreed that the quarterly report Lauren had drafted should be formatted as a one-page handout for distribution at the Fall Fest booth.
- Randy volunteered to prepare a display of Elise Cormier's planting plan for the park entrance as additional material for the Fall Fest booth.

Environment, Projects, and Programming:

This committee met 9/14/16, and a written report was provided. Randy noted the following items:

- Dan and Elise Cormier are going to the Park Design meeting tomorrow to seek approval for the planting plan for the front entrance.
- We have a request for proposals out for the design work related to the plantings we have planned to help mitigate erosion from storm water runoff.
- Peter Frawley and Elise Cormier have submitted price quotes, and his is very reasonable.
- The group was reminded to send the requested input to Micah Lipscomb at Perkins + Will before Saturday's meeting.
- After last month's CPNO meeting, a neighbor approached Randy to indicate she may attempt to get the golf course club house on an endangered list with the Georgia Trust.
- The committee is now meeting on the second Wednesday of the month.
- The group discussed information gained from Earl Williamson from Kirkwood who was present at the last CPNO meeting to discuss the plans for a splash pad.
- We will move forward with getting the planting projects completed before winter.
- A motion to authorize a payment of \$125 to Elise Cormier to compensate her for her time and effort in attending the Parks Design meeting to present the planting plan was passed unanimously.

Bike Rack Installation:

Amy Stout explained that she had an NPU grant from the City to install bike racks and that she plans to install some in the park. There would be two single hoops at the pool house and two on the field adjacent to the basketball court, if the Parks Department approves. She asked for support from the board. A motion to provide a letter of support was unanimously approved.