

Candler Park Conservancy, Inc. Board of Directors Meeting

Wednesday, April 18, 2018

7:00 pm

Rush Center Training Room

1530 Dekalb Ave NE, 30307

Present: Ken Edelstein, Amy Erwin, Stacy Funderburke, Elliott Jones, Dan Hanlon, Scott Lenhart, Perry Smith, Amy Stout, Doug Wetzel, and Jack White. Ben Klehr arrived at ~8:00.

Not Present: John Skach*, Lauren Welsh*, and Omar Zaki (with * denoting advance notice of absence provided)

The agenda for the meeting (although not formally adopted) was as follows:

1. Review and Approve Prior Board Meeting Minutes
2. Vote on CPNO Grant Award
3. Discuss Perkins + Will Offer of In-Kind Conceptual Visioning for Additional Vision Project
4. Committee Reports
 - Finance and Audit Committee
 - Environment, Projects, and Programming Committee
 - Board Development and Governance Committee
 - Membership, Fundraising, and Communications Committee
 - Discuss Preparations for May 6th Event
5. Officer Elections
6. Committee Chair Elections

Review and Approve Minutes from Last Meeting

A motion to adopt the draft minutes from the March 28th annual members' meeting was unanimously approved.

Vote on CPNO Grant Award

The board approved a motion to execute the Grant Award Agreement between the CPNO and the CPC once the modifications listed below have been incorporated into the agreement.

Section 1. Add language to allow the design firm to invoice CPNO directly instead of having CPC pay the firm and then request reimbursement from CPNO.

Section 1a. Remove the words "up to" in the statement describing CPNO's financial responsibility for the Design Phase to clarify that CPNO will cover 100% of the costs of this part of the project.

Section 1a. Remove the word "required" in the statement clarifying the extent of the survey work.

Section 1bii. Change the description of the CPNO approval from a majority of the membership to a majority vote of CPNO.

Section 2a. Remove the second sentence regarding selection of design firm.

Discuss Perkins + Will Offer of In-Kind Conceptual Visioning for Additional Vision Project

Perkins + Will has funds left over in their budget from last year for pro bono conceptual design work, and Micah Lipscomb has offered to apply for additional funding to work on another project for the CPC. The board can decide later which project to have them work on, if and when an award is granted. The board voted authorize Micah to pursue this possible award from Perkins + Will.

Committee Reports:

Finance and Audit:

- The committee did not hold any meetings since the last CPC board meeting, and no written report was provided.
- Scott Lenhart's motion to be reimbursed for purchasing t-shirts (\$586.93), stickers and

magnets (\$292), and pizza for the annual membership meeting (\$124.69) was unanimously approved.

- The board voted 10-1 to approve reimbursing Perry Smith for \$300 for hiring a band and purchasing coozies for the May 6th spring member social event.
- There was discussion about the approval requirements for expenditures.
- It was noted that we still have not adopted a financial policy, and it was agreed that it would be helpful to have this guidance codified.
- Ben reported that we currently have ~\$22,000 in our bank account.

Discussion of Recommendation from the Moreland Corridor LCI 10-Year Update

Ken Edelstein requested that the agenda be modified to discuss a recommendation contained in this planning study, specifically # T-35 – Candler Park Multi-Use Trail Upgrade – Improve existing sidewalk between Marlbrook/Clifton Terrace (sic) Intersection and Candler Park Drive to a 12' Multi-Use Trail. Ken suggested that if this Corridor plan is adopted and contains this recommendation, that this might be a mechanism to obtain funding to implement the primary paths described in the Perkins + Will vision plan. The board approved a motion of support that stated “The Candler Park Conservancy hereby supports Work Plan project #T-35: Candler Park Multi-Use Trail Upgrade, with the stipulation that such project will be designed and undertaken in fashion consistent with the Candler Park Conservancy Vision Plan and in coordination with the Candler Park Conservancy.”

Committee Reports Continued:

Environment, Projects, and Programming:

- This committee met February 27 and April 10, but no written report was provided.
- Jack announced that the invasive removal in the cove by Walter Bland went really well. We will not have any more volunteer sessions to remove the cut materials until the dormant season, because we do not want to trample desirable plants during the growing season. Walter will return in the summer to treat the Japanese chaff flower. He will reassess the cove in the fall and address any remaining invasives.
- The City has indicated that they are not prepared to approve the project to move the 7th tee at this time. They are unsure that this will work. We need to provide additional drawings and elevations to help explain how this would look and how it would work. It was suggested that we work on obtaining buy-in from the golfing community. Perhaps most importantly, Atlanta Gas Light will be tearing out the PATH between Candler Park Drive and Terrace Avenue to install infrastructure to increase line capacity to Decatur. The City does want us to embark on this project until that work is complete, both for logistical reasons and because they want to see if there are significant impacts on the vicinity. The City does not know when this work will be done.
- Jack indicated he would like to offer a \$100 honorarium to Mark Mandica of the Amphibian Foundation to do an amphibian inventory in the riparian corridor. It was suggested that he develop a proposal describing the deliverables before we approve this expenditure.
- The committee is working with the Atlanta Audubon to get wildlife sanctuary certification for the riparian corridor and any other relevant areas in the park.
- Jack and Amy planted ~200 willow stakes around the beaver ponds last month.
- Dan asked for volunteers to help install mulch at the front entrance on Saturday, April 28th.

Board Development and Governance:

- The committee did not hold any meetings since the last CPC board meeting, and no written report was provided.

- Scott Lenhart reported that the annual membership meeting went well and that we should follow those same procedures in the future.
- He suggested that we go ahead and set the date for next year's annual meeting. He will investigate the school calendars and related items to determine any conflicts and then send an email to suggest a date (that must be prior to April 1 per our bylaws.)¹

Membership, Fundraising, and Communications:

- This committee met March 6 and April 11, and Doug Wetzel sent out an email summary of the April 11 meeting was provided prior to this meeting.
- He encouraged all to attend the Spring Member Social (Beavers, Bluegrass, & BBQ) on May 6. The event will be held on Terrace Avenue, and the City has agreed to close the golf course after 6:00. Fox Brothers will donate food for 100 people, and Sweetwater is donating beer.
- We need to rent a porta-john for the event.
- Doug will send email blasts to promote it. We missed getting a notice in the Messenger.
- With the new website, one's annual membership will end a year after sign up. We need to modify this to correspond to our bylaws which state that membership is good through the annual membership meeting in the following year.
- Perry obtained 35 names at the recent Streets Alive event.

Officer Elections

The board voted to approve the following slate of officers for the upcoming year:

- Chair – Dan Hanlon
- Vice-Chair – Lauren Welsh
- Secretary – Amy Stout
- Treasurer – Elliott Jones.

Committee Chair Elections

The board voted to approve the following board members to serve as committee chairs for the upcoming year:

- Finance and Audit – Elliott Jones
- Environment, Projects, and Programming – John Skach and Jack White
- Board Development and Governance – Scott Lenhart
- Membership, Fundraising, and Communications – Doug Wetzel.

¹ On April 19-20, the board voted by email to set the next annual membership meeting for Wednesday, March 20, 2019.